

2017 WORK PLAN
MEMORANDUM OF UNDERSTANDING
CANADA-NOVA SCOTIA OFFSHORE PETROLEUM BOARD
AND
CANADIAN COAST GUARD

Introduction

The Canadian Coast Guard (CCG) and the Canada-Nova Scotia Offshore Petroleum Board (CNSOPB) (hereafter the "Participants") have established an MOU within which is specified a requirement to establish an annual work plan. The purpose of the annual work plan is to identify anticipated expectations for assistance and expertise, and to identify training and exercise opportunities. The Work Plan may be amended during the course of the 2017 calendar year, subject to signatory approval.

Project 1 – Joint Priority Setting, Planning and Coordination

Project Description:

To achieve the objectives of the MOU, the Participants will meet at least annually to identify anticipated expectations for assistance and expertise and identify resources for each associated project.

Deliverables:

- Discussion of anticipated expectations for assistance and expertise and estimate resource requirements.
- Development of 2017 and 2018 Work Plans.
- Participants to identify project leads from each organization.

Timing: 2017 Work Plan: Q1 2017, 2018 Work Plan: Q4 2017

Project Team Leaders:

Carl Makrides (CNSOPB)
Dena Murphy (CNSOPB)
David Yard (CCG)

Project Team Resources:

Eric Theriault (CNSOPB)
Robert Normore (CNSOPB)
Coast Guard staff

Project 2 – Advice on Spill Response Plans

Project Description:

BP is planning to commence deep-water exploration drilling in mid 2018. Prior to authorizing any drilling activity a number of documents, including BP's oil spill response plan, must be reviewed and accepted by the CNSOPB. The CNSOPB will provide CCG with BP's oil spill response plan and request advice on the acceptability and effectiveness of the plan.

Deliverables:

- Advice from the CCG on the acceptability and effectiveness of BP's oil spill response plan.

Timing: Q3/Q4 2017

Project Team Leaders:

Eric Theriault (CNSOPB)

David Yard (CCG)

Project Team Resources:

Dena Murphy (CNSOPB)

Robert Normore (CNSOPB)

Carl Makrides (CNSOPB)

Janice Ray (CNSOPB)

Coast Guard staff

Project 3 – Coordination and Exercising of CNSOPB/CCG MOU During BP's 2017 Emergency Response Exercise

Project Description:

In December 2017, BP is planning to conduct a Tier III emergency response exercise. This will provide an opportunity for the Participants to exercise Annex 1, Section 3 of the CNSOPB/CCG MOU and to identify any lessons learned.

Deliverables:

- CNSOPB and CCG will work collaboratively to develop, implement and evaluate roles and processes for advisory services, technical support, monitoring and surveillance, and equipment or personnel during BP's Tier III emergency exercise.
- Following BP's exercise, the CNSOPB and CCG will have a debrief to discuss and document lessons learned. The relevant lessons learned will be incorporated into their respective emergency preparedness and response plans and future MOU updates, if appropriate.

- The CNSOPB and CCG will consider inviting other government agencies and departments to participate in the BP exercise to evaluate the effectiveness of intergovernmental collaboration during a major incident.

Timing: Q4 2017/Q1 2018

Project Team Leaders:

Robert Normore (CNSOPB)
Eric Theriault (CNSOPB)
David Yard (CCG)

Project Team Resources:

Dena Murphy (CNSOPB)
Janice Ray (CNSOPB)
Elizabeth MacDonald (CNSOPB)
Carl Makrides (CNSOPB)
Coast Guard staff

Project 4 – Clarify Roles of United States Coast Guard, CCG and CNSOPB For Spills That May Enter United States Waters

Project Description:

The purpose of this project is to clarify the interactions between the United States Coast Guard, CCG and the CNSOPB in the event of an oil spill, within the CNSOPB's jurisdiction, with a risk of entering US waters.

Deliverables:

- Once completed, the key learnings from this project will be incorporated into the CCG and CNSOPB's emergency preparedness and response plans, as appropriate.

Timing: Q4 2017/Q1 2018

Project Team Leaders:

Robert Normore (CNSOPB)
David Yard (CCG)

Project 5 - Reporting on Progress

Project Description:

CNSOPB and CCG staff will keep the MOU signatories advised of the status of projects. An annual report will be finalized by December 31, 2017 on the year's progress.

Deliverables:

- 2017 Annual Progress Report

Timing: Annual Progress Report by December 31, 2017

Project Team Leaders:
Carl Makrides (CNSOPB)
David Yard (CCG)

Approvals:

Whereas the parties have signed this Work Plan on the dates indicated below.

for: **Canada-Nova Scotia Offshore Petroleum Board**



Mr. Stuart Pinks
Chief Executive Officer

4 July 2017

Date

for: **Canadian Coast Guard**



Mr. E. Wade Spurrell
Assistant Commissioner – Atlantic Region

4/July/2017

Date